

Meeting room facilities in Sheffield

For information on conference facilities and larger function venues please visit Sheffield Conference Bureau's website at <http://www.sheffield.gov.uk/business-economy/conference-bureau>

<i>Organisation</i>	<i>Address</i>	<i>Details of facilities</i>	<i>Contact</i>
Blades Enterprise Centre	Bramall Lane Sheffield S2	We have a range of meeting rooms available for your use, including Executive Boxes overlooking the pitch, and can provide full catering through Blades Catering or Spoilt for Choice sandwich shops. We can also accommodate a comprehensive range of audio-visual requirements.	Saeed Rehman Saeed.rehman@wiredworkplace.net 0114 292 2100
Gateway Meeting Place	10 Leeds Road Sheffield S9 3TY	<p>One of Sheffield's most magnificent Victorian buildings, the Attercliffe Library has been restored by S4V to offer an ideal venue for all business meeting requirements.</p> <p>A contemporary venue, which provides the ideal working environment for a variety of business purposes - from interviews and training to exhibitions and product launches.</p> <p>And if the Gateway Meeting Place doesn't suit you, S4V's free venue finding experts will help you find another suitable venue. Our free venue finding service for all your conference and accommodation needs will help you find a venue that fits your requirements and budget.</p>	Sandra Pilarczyk ask@s4v.co.uk 0845 225 0680

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1 St James Row
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www.creativesheffield.co.uk

Registered in England
No 5247948

Creative Sheffield Limited – Registered Office: Town Hall, Pinstone Street, Sheffield S1 2HH

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Omnia One	Queen Street Sheffield S1 2DG	Modern and clean dedicated meeting and conference area equipped with av equipment with videoconferencing available. Fully air conditioned conference suite, boardroom style seating up to 10 people. Café style break out area. Full range of catering and refreshments available.	0114 279 2600
Quadrant	The Quadrant 99 Parkway Avenue Parkway Business Park Sheffield S9 4WG	<p>The Quadrant offers excellent conference and meeting-room facilities, backed by a professional team of support staff. These facilities are available to outside organisations as well as tenants.</p> <ul style="list-style-type: none"> • Conference Room: The circular, glass-walled conference room seats 60 people theatre style, or 22 if a boardroom style if preferred, £250 half day/£400 full day • Meeting Rooms: There are two glass walled meeting rooms which can each seat eight people boardroom style or combine to take up to 20 boardroom style. £100/£150 half day, £150/£250 full day • Both the Conference Room and Meeting Rooms have state of the art AV equipment with, induction loop and fresh air handling system. • Catering: Buffets and refreshments can be provided for either the conference or meeting rooms from the Quadrant's own café Magellan's. 	Jenny Pupius jenny@quadrantsheffield.com
Regus	2nd Floor The Portergate Ecclesall Road Sheffield S11 8NX	Meeting rooms with video conferencing studio	0114 209 6000

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Sheffield Bioincubator	Gell Street Sheffield S3 7QB	Sheffield Bioincubator is a modern, purpose built facility, located at the centre of Sheffield University's buildings in the city centre. <ul style="list-style-type: none"> • Meeting room 1: seats up to 18 people, prices start at £10 per hour • Meeting room 2: seats up to 30 people, prices start at £15 per hour • Photocopying, secretarial support, refreshments and a range of equipment is available. 	0114 222 7447 bioincubator@sheffield.ac.uk www.sheffieldbioincubator.com
Sheffield Business Park	Managament Suite 1 Europa View Sheffield S9 1XH	1 Europa View is at the heart of the park and will eventually offer a whole host of amenities. A meeting room facility within the suite will be available from day one offering an onsite venue for all your presentation, training and meeting requirements. The modern environment is equipped to seat up to 35 people and will offer state of the art equipment including an interactive visual audio system, internet connectivity and conferencing calling capability.	Rebecca rebecca@sheffieldbusinesspark.co.uk

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Sheffield Chamber of Commerce & Industry	Albion House Savile Street Sheffield S4 7UD	Sheffield Chamber has several rooms available for hire at Albion House with capacities ranging from 6-60 delegates. The rooms can be hired on a full day (09.00-17.00) or half day (09.00-13.00 or 13.00-17.00). Sheffield Chamber member and non-member rates apply. Price available upon request outside these times. <ul style="list-style-type: none">• Thos. W. Ward Suite - the largest holding up to 60 delegates theatre style.• Loxley Suite - up to 16 delegates.• Porter Suite & Boardroom - up to 12 delegates.• Sheaf (IT Suite)- up to 10 delegates.• Corner Suite - up to 6 delegates. Lunches can be booked at an extra cost starting at £4.00 per person for a boxed lunch, £5.00 per person for a light buffet, or £5.50 per person for a superior buffet.	Customer Services Team 0114 201 8933.
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<p>Site Gallery</p>		<p>Site Gallery offers contemporary, stylish spaces for functions, conferences and events, including a light, spacious and airy second floor meeting room with air conditioning and panoramic views of the city, and two ground floor gallery spaces. There is wireless connectivity throughout the building for easy internet access.</p> <p>Site Gallery café provides high quality Italian catering, menus start at £3 per head for a buffet lunch, and light refreshments can be ordered for morning and afternoon sessions.</p> <p>The meeting room can be set up theatre or board room style and can accommodate up to 40 people comfortably. The galleries can accommodate 100 people for receptions, networking events or launches.</p> <p>A wide range of AV equipment and technical support is available at additional cost.</p> <p>Access to the second floor is via four short flights of stairs or lift. There are accessible toilets on the ground and second floors and braille signage throughout the building. A list of local British Sign Language Interpreters can be provided on request.</p>	<p>Tracey Doxey 0114 2812077 tracey@sitegallery.org</p> 
<p>Watsons Chambers</p>	<p>5-15 Market Place Castle Square Sheffield S1 2GH</p>		<p>wcbc@watcham.syo.com 0114 220 1600</p>

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Workstation	15 Paternoster Row Sheffield S1 2BX	<p>The Workstation offers meeting rooms, exhibition opportunities and an excellent space for functions and parties.</p> <p>Four luxury auditoria, break out spaces, meeting rooms, stylish bar and café, three conference rooms seating 12, 30 or 20 and the main space suitable for conference lunches, evening buffets, late night parties, product launches, exhibitions and receptions.</p> <p>An in-house catering team and state of the art presentation facilities create the perfect environment for any event from small meetings to major conferences, backed by experienced front of house and technical professionals ensuring that you get the event you want.</p>	Mark Knight, Workstation Manager mark@workstation.org.uk 0114 221 0312
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